



Town of Reading Meeting Minutes

Board - Committee - Commission - Council:

Housing Authority

Date: 2023-06-05

Time: 5:30 PM

Building:
Reading Housing Authority Administration

Location: Community Room

Address: 22 Frank Tanner Drive

Session: Open Session

Purpose: Regular Board Meeting

Version: Final

Attendees: **Members - Present:**

Meeting held in person and via zoom. Members in attendance were Chair Diane Cohen, Timothy Kelley, Marie Hanson

Members - Not Present:

Margaret

Others Present:

Executive Director; Kathryn Gallant, Danna Heggarty, Anita Roman, Debbie Davidson, Bob Levy, Doris Doucette, Jayne Lee, Grace O'Leary, Norma McSheehey, Carol Logan, Norma Avola, Beverly Leavitt, Marie Perrot.

Minutes Respectfully Submitted By: Kathryn Gallant

Topics of Discussion:

Chair Diane Cohen called to order at 5:30pm.

23-73 VOTED: Move Marie Hanson Second Tim Kelley Vote 3-0

To approve the minutes of the May 1, 2023 meeting as presented.

23-74 VOTED: Move Marie Hanson Second Tim Kelley Vote 3-0

To approve the Payroll Register for May 2023 as presented.

23-75 VOTED: Move Marie Hanson Second Tim Kelley Vote 3-0

To approve the check-roll/bill-roll for MayAccounts Payable Checks numbered 9412 through 9435 as presented.

23-76 VOTED: Move Marie Hanson Second Tim Kelley Vote 3-0

To approve the Section 8 Voucher Program wire transfer for June in the amount of \$155,182.89 as presented.

23-77 VOTED: Move Marie Hanson Second Tim Kelley Vote 3-0

To accept the monthly operating statement for the month of April 2023 for all RHA programs.

23-78 VOTED: Move Marie Hanson Second Tim Kelley Vote 3-0

Move to approve the 2023 Revised income limits for all state public housing programs as published in PHN 2023-07 as presented.

23-79 Move Marie Hanson Second Tim Kelley Vote 3-0

Move to approve the updated wage match guidelines acknowledging that the HA will implement an annual FYE certification as presented in PHN 2023-03.

NEXT BOARD MEETING: For discussion

Section 8 Housing Choice Voucher Program Update:

June Hap Report – 111 Vouchers with 4 out searching

Maintenance Work Orders for May

Total Count: 65 64 have been Completed: 1 remains Incomplete:

Other highlights

- 40 residents have signed up for the direct debit rent payment through Reading Cooperative. June 5th begins the first batch of payments.
- Next Step Ministries Youth Organization is set to arrive on June 5th. Again this year the focus will be on landscaping clean up, as well as building a trash shed at the Summer and Main Property.
- Received a donation from the Reading Women’s League in the amount of \$1,000. This donation is used to fund our weekly summer cookouts that are set to begin next week.
- Resident services coordinator Kristin Murphy is hosting an ice cream social on Wednesday June 7th.
- Met with Reading High School’s Bridging Generations club who will be hosting monthly events for seniors at the Pleasant Street Center. Many of our residents have already participated in their game night, and rock painting class.
- An acapella group called the Memory Laners are tentatively scheduled to perform Wednesday, July 12th under the gazebo, weather permitting. More details to come.
- Currently 44 residents at Tannerville receive ongoing services through our RSC Kristin Murphy and Mystic Valley Elder Services. This has had a substantial impact in the successful mitigation of some of the more difficult housing issues such as poor housekeeping, hoarding and declining mental health. We encourage all residents who have not yet made an appointment with Kristin for a needs assessment.

22-80 VOTED TO ADJOURN: 6:43 P.M. Move Marie Hanson Secont Tim Kelley