



Town of Reading Meeting Minutes

Board - Committee - Commission - Council:

Housing Authority

Date: 2023-09-25

Time: 500 PM

Building:
Reading Housing Authority Administration

Location: Community Room

Address: 22 Frank Tanner Drive

Session: Open Session

Purpose: Regular Board Meeting

Version: Final

Attendees: **Members - Present:**

Meeting held in person and via zoom. Members in attendance where CVice Chair Charles Adams, Timothy Kelley, and Margaret Donnelly Moran

Members - Not Present:

Chair Diane Cohen

Others Present:

Executive Director; Kathryn Gallant, Doris Doucette, Diane Carter, Jayne Lee, Grace O'Leary, Carol Logan, Norma Avola, Beverly Leavitt, Marie Perrot.

Minutes Respectfully Submitted By: Kathryn Gallant

Topics of Discussion:

Vice Chair Charles Adams called the meeting to order at 5:02pm.

24-10 VOTED: Move Tim Kelley Second Margaret Donnelly Moran Vote 3-0
To accept the minutes of the August 2023 meeting as presented.

24-11 VOTED: Move Tim Kelley Second Margaret Donnelly Moran Vote 3-0
To approve the Payroll Register for August 2023 as presented.

24-12 VOTED: Move Tim Kelley Second Margaret Donnelly Moran Vote 3-0
To approve the check-roll/bill-roll for August Accounts Payable Checks numbered 9545 through 9579 as presented.

24-13 VOTED: Move Tim Kelley Second Margaret Donnelly Moran Vote 3-0
To accept the Section 8 Voucher Program HAP Direct Deposit/Check register for August 2023.

24-14 VOTED: Move Tim Kelley Second Margaret Donnelly Moran Vote 3-0
To approve the Reding Payment standards at 108% of the FMR's effective November 1, 2023.

24-15 VOTED: Move Tim Kelley Second Margaret Donnelly Moran Vote 3-0
To approve 100% of the FMR's for Lowell, Hud Metro Areas for all bedroom sizes effective November 1, 2023 as presented.

24-16 VOTED: Move Tim Kelley Second Margaret Donnelly Moran Vote 3-0

Move to approve 100% of the FMR's for Lawrence MA-NH Metro areas for all bedroom sizes effective November 1, 2023 as presented.

Presentation by Andrew MacNichols, Community Development Officer for the Town of Reading on the MBTA Communities Outreach and Town Survey

Project updates and discussion:

FISH project 246077 – Fencing update
FISH project 246075 Tannerville hallway update
FISH project 246074 Feasibility Study Update

Maintenance Update

- 119 work orders for August 83 completed – Big inspection month
 - Inspections for Tannerville August 8 and 10
 - Inspections for RHA owned August 22 and 24
 - American Alarm inspections August 31st.
 - Inspections for 705's scheduled for September 7th.

Resident Services

- Sleepless in New England seminar was held Wednesday August 30th, Teaching healthy sleep habits, mediation and relaxation techniques.

OTHER UPDATES

- Elected to the Section 8 Administrators Board of Directors and also serving on their Membership and Marketing Committee. Next meeting is September 6th.
- Attended Mass Nahro conference September 17th.
- Resident meeting was held Wednesday September 13 at 2Pm. Where Ben Echezzaria Mass Union of Public Housing Tenants, to get information on putting together and LTO. Ben will be back out on October 4th to discuss next steps with residents.

Next meeting proposed Monday September 25, 2023 at 5:00PM

24-17 VOTED: Move to Adjourn at 6:36pm Move Tim Kelley Second Margaret Donnelly Moran Vote 3-0